



'Every interaction is an opportunity to provide you with amazing service!'

SUPPORTING DOCUMENTS GUIDE- *tick what you have provided*

Identification (*two of the following*)

- Drivers licence in a clear colour copy- both sides
- Passport in a clear colour copy
- Another form of photo identification and medicare or healthcard

Tenant history (*if you can provide*)

- Current & past ledgers issued by your managing agents
- Any references from managing agents or private landlords
- Bank account statement showing rent payments being made, with a private agreement letter/ledger from your landlord
- Letter from the parent/s or family member you live with identifying how you keep the home and if you pay board
- Sales agent reference if property is owned and being sold

Proof of Income (*two of the following*)

- Three current payslips
- A letter from accountant if self-employed, with last tax return
- A bank statement showing your wage entering your account
- Centrelink statements
- Statement from your agent if you are an investor

Proof of address (*one of the following*)

- Current phone bill
- Current utility account- electricity/gas
- Rates notice if homeowner

References (*one of the following*)

- Professional reference
- Personal character reference

Helpful notes

- You may provide your supporting documents on a USB, or as copies or attachments with your application. Please provide copies rather than originals.
- Applications can be emailed to the office as preference, posted to the PO Box, or we can pick them up from an arranged meeting point.
- If you love the property- be prepared and bring the application filled in to the inspection!



0403 350 338



hello@bestnestproperty.com.au



Box 3201 Grose Vale, NSW 2753



www.bestnestproperty.com.au

ABN 83627384472

Lic No. 10076538



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Personal details

Given Name/s	
Surname	
Date of birth	
Current address	
Postal address	
Mobile number	
Work number	
Home number	
Contact email	
Drivers Licence number, state and expiry	
Licence plate/regio	
Passport number, country	
Pension type and number	
Are you listed on a tenancy default system?	

How did you hear about this property? (please tick)

- Newspaper
- Best Nest website
- Signage
- Realestate.com.au
- Domain.com.au
- Rent.com.au
- Onthefhouse.com.au
- Office window
- Referral from _____
- Other source _____



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Residence History- Current

Current address	
How long have you lived here (years and months)?	
Why are you leaving?	
Real Estate or private landlord name	
Phone number for Real Estate or private landlord	
Email for Real Estate or private landlord	
Weekly rent paid	
Was a bond paid/lodged?	

Residence History- Previous

Previous address	
How long did you live there (years and months)?	
Why did you leave?	
Real Estate or private landlord name	
Phone number for Real Estate or private landlord	
Email for Real Estate or private landlord	
Weekly rent paid	
Was the bond refunded in full and if not, please give details?	

Home ownership details- Current or previous

Address of property	
How long did you live here?	
Are you selling or investing this property?	
Selling or managing agent & Contact number	



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Employment History- Current

Occupation	
Nature of employment (please circle)	Full time / part time / casual / flexible / contract
Employer's name	
Employment address	
Contact name of manager or person in senior role	
Contact number of above manager	
Length of employment	
Net income	

Employment History- Previous

Occupation	
Nature of employment (please circle)	Full time / part time / casual / flexible / contract
Employer's name	
Employment address	
Contact name of manager or person in senior role	
Contact number of above manager	
Length of employment	
Net income	

Employment History- Self employed

Occupation/Position	
Business/company name	
ABN	
Business address	
Accountant & phone number	
Date business started	
Net income	



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Benefits or other income

Type of benefit	
Amount received per week	
Other income	
Amount received per week	

Emergency contacts

Contact 1 full name	
Contact 1 phone number	
Contact 1 relationship to you	
Contact 2 full name	
Contact 2 phone number	
Contact 1 relationship to you	

References- (must not be related to you)

Professional reference name	
Professional reference phone number	
Professional relationship to you	
Personal reference name	
Personal reference phone number	
Personal relationship to you	

Pets- please attach photo/s

Type	
Breed	
Name	
Age	
Colour	
Desexed	
Registered	
Nature	
Out or In	

Type	
Breed	
Name	
Age	
Colour	
Desexed	
Registered	
Nature	
Out or In	

Type	
Breed	
Name	
Age	
Colour	
Desexed	
Registered	
Nature	
Out or In	

Note- If you have more than three pets, please write them on a separate sheet with the same details and photo- thank you



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Privacy Disclosure & Consent Declaration

I confirm that the information stated in this Application Form is true and complete to my best knowledge and that this application is subject to the owner's discretionary approval. I understand that the landlord may terminate the agreement for any misrepresentations presented here.

I confirm that I have inspected the property internally and externally and that the premises were clean at the time of inspection; and that I accept the condition of the property as inspected.

I understand that if I am unsuccessful for this property then my application and documents will be destroyed as Best nest Property abides by the National Privacy Principles.

By signing this agreement, I understand that if I am successful then I intend to enter into a residential tenancy agreement with the agency on behalf of the landlord for this property. I understand that should I be successful for this property then I will be required to pay a two-week holding deposit which will become the first two weeks rent in advance. I will also be required to pay a bond of four weeks.

I declare that I am not bankrupt; and I duly authorise that the agent may collect personal information about me such as but not limited to residential residences; employment details; referees; emergency contacts; and defaulting tenancy database records. I understand that the agent may access my personal information by contacting TICA, NTD and TRA or to those databases to which Best Nest Property Pty Ltd subscribes.

I am aware and agree that the agent may disclose and utilise my personal information in this application to provide details to the landlord, to prepare tenancy related documents, to communicate with other agents/landlords for the purpose of checking/supplying references, to trades organised by our office, to the bond authority, to refer to tribunal/courts/statutory authorities/collection agents/insurers, utility connection services.

I am aware that if ever this tenancy passes hands to a private management or another agent, then this original application form and supporting documents will be given over to those parties so they may optimally manage the tenancy moving forward.

I understand that a holding fee can only be accepted once an application is approved and that if I do not proceed with the signing of the lease once the property is held for me and taken off the market, then one week of the holding fee is payable to the landlord

Applicant full name	Applicant signature for declaration	Date



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Best Nest Property Management

PO Box 3201, Grose Vale, NSW 2753

Phone: 0403350338

Email: hello@bestnestproperty.com.au

Website: www.bestnestproperty.com.au

Direct Connect can help arrange for the connection or provision of the following utilities and other services:



- Electricity
- Gas
- Phone
- Internet
- Pay TV
- Insurance
- Truck or van hire
- Cleaners

Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.

Please provide your personal details:

Title: First Name:

Last Name:

Date of Birth:

Day Month Year

Licence/Passport/Medicare No: State/Country:

Please provide your contact details:

Home phone no: Mobile phone no:

Work phone: Fax phone no:

Email address:

Connection date:

Day Month Year

Property for connection:

Unit/Floor No: Street No:

Street Name:

Suburb:

State: Post Code:

Postal address:

Unit/Floor No: Street No:

Street Name:

Suburb:

State: Post Code:



This is a FREE service that connects all your utilities and other services.

We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

P: 1300 664 715

F: 1300 664 185

W: www.directconnect.com.au

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